**RESIDENCY FINAL ASSESSMENT**

**BY FIELD SUPERVISOR**

Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Supervisor Completing Form: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other Supervisors and Staff Providing Input (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS FOR SUPERVISOR**

* **The Student is responsible for uploading this document on the course TWEN site within one week after final day of work.** If meeting this deadline is not possible, please let the Student or the Faculty Supervisor know.
* This final assessment is an opportunity to provide **summative** feedback to your Student Extern. It is designed to help the Student identify progress made on important lawyering skills and attributes at this point in his or her law school career. To this end, this form uses the same lawyering competencies that you assessed on the Initial Assessment.
* As with the initial assessment, please rate the Student’s progress on each of the competencies on a scale of 1-5, as observed at the end of the Externship. If the Student has not engaged in activities to support an assessment in a particular area, please insert n/a. The scale range is:

1 = consistently fails to meet minimum standards

1. = occasionally below standard
2. = reasonably meets standards

4 = generally exceeds standards

5 = always well above standard

* It is recommended that the starting point for assessment be the rating that you gave the Student in the Initial Assessment. Then, you can adjust upward or downward as warranted. The highest level of assessment should be reserved for the exceptional student.
* If other lawyers assisted in the supervision, incorporate their assessment into your score of the Student’s performance or have them submit a separate form.
* Specific comments are encouraged to help the Student know how he or she has improved and what he or she can do to continue improvement.
* Please review this assessment with the Student and sign as indicated at the end. Provide the student with a copy of the signed document, electronically if possible.

| **Competencies and Standards** | **Score = 1 – 5**  **(or n/a)** |
| --- | --- |
| **Legal Analysis** |  |
| Accurately identifies the relevant legal issues |  |
| Accurately applies legal rules to factual situations |  |
| **Comments/Explanation:** |  |
| 1. **Research Ability** |  |
| Researches legal issues with competent scope and depth |  |
| Researches factual issues with competent scope and depth |  |
| **Comments/Explanation:** |  |
| * + **Written Communication Skills** |  |
| * + Exhibits a mastery of basic writing skills, including grammar, sentence structure, and paragraph structure |  |
| Analyzes legal issues in writing proficiently and succinctly |  |
| **Comments/Explanation:** |  |
| 1. **Oral Communication Skills** |  |
| Presents legal analysis and ideas clearly, confidently, and effectively |  |
| Presents persuasive formal argument |  |
| **Comments/Explanation:** |  |
| * + **Judgment and Decision-making** |  |
| * + Exercises good common sense |  |
| Makes decisions that are well-informed and well-reasoned |  |
| **Comments/Explanation:** |  |
| 1. **Problem-Solving Skills** |  |
| Exhibits appropriate level of initiative in identifying and solving problems |  |
| Collaborates well with others to solve problems |  |
| **Comments/Explanation:** |  |
| 1. **Lawyering Tasks** |  |
| Obtains relevant information in interviews with clients or witnesses |  |
| Documents work appropriately, such as documentation of interviews, meetings, and phone calls. |  |
| Manages work load and projects effectively, exhibiting adequate planning |  |
| **Comments/Explanation:** |  |
| * + **Professionalism** |  |
| * + Assumes responsibility for assignments and activities under direct control |  |
| * + Maintains cooperative working relationships with others |  |
| * + Is cooperative and accommodating to the needs of the office |  |
| * + Maintains a professional demeanor with colleagues, clients, and supervisors |  |
| Dependable and reliable to a satisfactory degree |  |
| **Comments/Explanation:** |  |
| 1. **Ethics** |  |
| * + Demonstrates understanding of a lawyer’s ethical obligations to the client |  |
| Demonstrates understanding of a lawyer’s ethical obligations to the courts and/or the quality of justice |  |
| **Comments/Explanation:** |  |

**OTHER**

1. To the degree not mentioned in your comments above, what assignments and tasks has the Student completed since the Initial Assessment?
2. To the degree not captured above, what other skills or qualities has the student demonstrated that will prove useful in the practice of law?
3. What, if any, other final concerns or thoughts do you have for the Student?
4. What, if any, other final concerns or thoughts do you have for the Faculty Supervisor?

**Thank you! We appreciate your time and efforts to make our experiential education programs successful!**

**Signatures (**Electronic signatures are permissible)

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Supervisor Signature Student Signature

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Date Date